Clinical Validation Course for SANE Students Overview and Application

Purpose
The purpose of the clinical validation course is to provide hands-on training for future SANE nurses who have: completed the 40-hour didactic course, obtained a letter of competency verifying their speculum skills, and have previously participated/shadowed a medical forensic examination with a preceptor. The clinical validation training will provide nursing participants with the opportunity to demonstrate a complete medical-forensic exam on a standardized patient under the supervision of a SANE-A certified proctor, receive skills and documentation evaluation, and if competency criteria is satisfied, be provided with a validation letter.

This will be achieved in a one-day session during which proctor will work with nursing participants through each skill station. During the course, nursing participants will be expected to:

1. Demonstrate adequate interview skills which will elicit the information necessary to obtain the medical and assault history all while incorporating therapeutic communication skills
2. Explain/demonstrate the speculum exam, including speaking and listening skills, focusing on speculum insertion/removal and visualization techniques including swabbing and Toluidine Blue Dye use.
3. Identify normal anatomy and variants in the anatomy of the genitalia
4. Use multiple visualization techniques including swabbing and traction
5. Demonstration of potential evidence collection based upon pt. history
6. Photodocument any relevant injuries/anomalies
7. Document injuries on diagrams using LASTS procedure
8. Preserve and package potential evidence, complete & maintain chain of custody
9. Gain confidence in the process of the forensic exam

Agenda
Nursing participants will arrive at the training location no later than 7:45 a.m. Please plan accordingly to allow timely arrival. Because the agenda is based upon a rotating schedule and participants are paired, late arrivals significantly impact the schedule and the progression of others. Consequently, late arrivals will not be allowed to participate. A welcome and orientation session will take place during which nursing participants will be split into pairs. The pairs will be working together throughout the day as they rotate through stations. There will be one SANE-A certified proctor, one training coordinator and one standardized patient at the training. It is essential that all participants familiarize themselves with the course materials prior to arrival and come prepared to engage in the training for the entire day. On this day, participants will conduct a head-to-toe forensic exam on a standardized patient. At the conclusion of the course, the proctor will provide individualized feedback and monitoring on all
aspects of the nursing participant’s exam. This feedback will be provided in written format and will be mailed to each nursing participant individually.

**Participant Responsibilities**
The validation process will be actively observed and, if necessary, immediate guidance from the experienced proctor and active feedback from the standardized patients will be given. Responsibilities of each member of the training process are as follows:

**Proctor:**
- Immediately stop any procedure that is being done incorrectly or can cause harm and ensure the safety and comfort of patient model
- Complete the skills/learning objectives check-off list. The trainer may use the check-off list to prompt the SANE student to keep moving and on track
- Evaluate/measure observable behavior of the SANE student while the standardized patients describe their experience as a simulated patient

**Nursing Participants:**
- Dress appropriately for working with patients. Scrubs are strongly encouraged.
- Review the participant packet prior to starting the day’s exercises
- Be prepared to apply information in review packet and 40 hour class to clinical experience
- Feel comfortable and prepared for the learning objectives: it is okay to bring a blank copy of the learning objectives on the clinical skills lab day
- Complete the evaluation upon completion the course
- Ask questions when clarification or help is needed
- Recognize that the proctor may have different styles in teaching and practice. While every attempt has been made to minimize the influence of these differences on your learning skills, we ask that you incorporate the different styles as part of the learning process
- Cooperate with FCASV on all follow-up surveys and correspondence

**Standardized Patients:**
- Immediately communicate to the student if anything causes pain or discomfort during the examination process
- If allergic to latex, advise both proctor and nursing participant – there are non-latex gloves available.
- For all exams, the patient models may answer the nursing participant if asked during the exam. If not asked during the normal course of the exam, the patient model should coordinate with the proctor in providing feedback on how speculum insertion/removal.
- At any of the stations, if the nursing participant speaks to you as a live patient, please respond accordingly but briefly. For example, if the nursing participant asks “are you doing okay?” please answer.
• The nursing participant should explain to the patient model in laymen’s terms the photos of the body parts. If the patient model does not understand the explanation, it is appropriate to ask for clarification until you do understand
• Coordinate with the proctor to ensure a positive learning environment

Coordinator
• Participating in patient interview exercise
• Collect evaluations as needed
• Direct SANE students to the next station
• The coordinator will be entering rooms to check the process and answer questions.
• Replenish supplies as needed and trouble shooting equipment as needed

The Evaluation Process
The proctor will be monitoring the strengths and weaknesses of each nursing participant throughout the course. Formal evaluations will be mailed to nursing participants after the courses have concluded. Written feedback will be mailed to individual nursing participants by mail 4-6 weeks post training. Copies of evaluations will remain with Florida Council Against Sexual Violence.

Instructions on How to Apply to Participate

Seating for this highly specialized training is limited. Selected participants will attend the course free of charge. In order to be considered for a seat at the clinical validation course all participants must have:

• Provide contact information including name, currently employer, job title, home mailing address, email address and telephone number
• Completed a qualified 40 hour didactic SANE training and provide evidence of such in the form of a training certificate
• Been an RN for a minimum of two years and provide an active and valid nursing license number
• Provide evidence in the form of a written and signed letter or certificate indicating that they have been checked off as competent to conduct speculum exams by a qualified preceptor
• Verify in a statement that they have participated in at least one real case (either shadowed or conducted) and be prepared to provide evidence of this participation if requested

1 Applications for participation do not guarantee admission to the course. Applications that are incomplete will not be considered for admission. Participants who are selected and agree to participate but do not attend the training without due notice will be subject to a $500 charge by FCASV. Participants are responsible for arranging and payment for their own travel and accommodations during the course.

2 See Sample Speculum Skills Criteria and Validation Form at the end of this document.
Information on Speculum Competency Validation

Who is a qualified preceptor?
For the purposes of this training, a qualified preceptor capable of determining competence in speculum insertion, visualization, and removal is defined as: a healthcare provider including a physician, physician assistant, advanced practice nurse, or a nurse practitioner experienced/proficient in speculum/pelvic examinations. The preceptor for speculum competency does NOT have to have experience in medical forensic examinations. Sample competency criteria and validation forms are attached to application.

What Qualifies as Medical Forensic Exam Participation and Observation?
A qualified preceptor capable of confirming participation in medical forensic examinations and/or observation for the purpose of this clinical workshop would include: A healthcare provider that has previous experience in conducting medical forensic examinations (forensically experienced) including a physician, physician assistant, advanced practice nurse, nurse practitioner, a certified SANE/FNE, or RN. Please provide the name and contact information of a person that can verify this the participation and clinical skills level.

All information must be gathered and submitted in one email accompanied by a completed check list (scanned attachments of necessary documentation are acceptable) to Micheala Denny, Director of Program Development at mdenny@fcasv.org no later than January 22\textsuperscript{nd}, 2016.
Participant Application: Clinical Validation Course Check List
February 19, 2016, Gainesville, Florida:

Name:

Home Mailing Address:

Email Address:

Phone Number:

Employer:

Job Title:

Nursing License Number:

Please complete each task, check box and sign before returning application to FCASV.

☐ I verify that I have read the course overview and if selected, agree to participate in the training as described
☐ I have attached a copy of my 40 hour SANE training course
☐ I have been an RN for a minimum of 2 years and have provided my nursing license number on this form
☐ I have attached a copy of my speculum competency certificate/letter
☐ I verify that I have participated in at least one real forensic exam case (either shadowed or conducted)

Applicant Signature: _______________________________ Date: ____________
Sample Speculum Skills Criteria and Validation Form

Date: ___________________________

Name of Preceptee: ___________________________________________________________

I have observed the above referenced clinician complete ________ speculum examinations. The participant demonstrated competency for the indicated criteria on the *speculum evaluation document during the examinations proctored by me.

Name of Preceptor: _______________________________________________________________________

Signature of Preceptor: ____________________________________________________________________

Date: _________________________

<table>
<thead>
<tr>
<th>Speculum Exam Skills</th>
<th>Good Demo</th>
<th>Competent</th>
<th>Marginal</th>
<th>Unsatisfactory</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checks all equipment/supplies</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Visualization and identification of external genitalia: female</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Inspects external genitalia</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Demonstrates concern for pt. modesty/comfort</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Narrates to pt. as conducting examination</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Positions pt. correctly – hips to end of table/heels on foot rests</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Demonstration of speculum insertion/removal with proper technique - Aware of external genital position upon entry - Opens slowly - Identifies cervix</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
</tbody>
</table>
- Inspects vaginal walls
- Verifies position of cervix prior to removing
- Controls blade closure when unlocking
- Speculum completely closed upon removal

<table>
<thead>
<tr>
<th>Discussed/demonstrated common errors in visualization techniques and remedies (i.e. posterior cervix position, cervix behind speculum blade, etc.)</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
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