

2020-2022 STOP Victim Services RFP – Issued 7/24/2020
Questions and Answers

- 1. Is the grant period still going to be July 1, 2020 to June 30, 2022? Page 4, Section F. Subaward Period and Amounts, first paragraph. The Schedule of Events on page 2 indicates that awards will be announced on September 11th.**

Yes, the grant period will be retroactive to 7/1/2020 and end on 6/30/2022. An annual award will be issued for each July through June term.

- 2. Is the grant amount \$181,031 for 24 months or, as stated on Page 4, Section F. second paragraph, "the initial annual subaward period." This would make the 2-year grant be \$362,062.**

The award amount of up to \$181,031 is for the first 12 months, 7/1/2020 through 6/30/21. The award amount for the second year may differ from the first year due to the availability of STOP funds. It is anticipated that the second year amount will be similar to the first.

- 3. The allocation for Culturally Specific Service Organization (CSVSO) Set-Aside - Is the "30% set-aside (\$362,026)" correct? Shouldn't it be \$362,062?**

On Page 5, the first sentence under Culturally Specific Victim Service Organization (CSVSO) Set-Aside, incorrectly identified the 30% set aside amount for victim services as \$362,026. The correct amount available for victim services during 2020-2021 is \$362,062. Ten percent of that amount, available for a CSVSO, equals \$36,206 for the first year.

- 4. According to FCASV's RFP guidelines: "Using the budget form provided, applicants shall submit a one-year budget for the period July 1, 2020 through June 30, 2021. (A budget for the period July 1, 2020 to June 30, 2022 will be required in advance of the second year of funding.) Question - Because of the timeliness of the RFP, expenses on this grant will most likely not begin until 10/1/2020, should the budget then reflect a 21 month budget period for 2020-2022? If not, how does an agency justify spending funds during a 3 month period when the agency didn't even know if they were getting funded?**

The budget should reflect a one-year term from July 1, 2020 to June 30, 2021. This allows for any related project costs incurred to be covered. If no costs will be incurred prior to execution the budget would indicate expenditures from the anticipated start date.

- 5. What does this mean? (A budget for the period July 1, 2021 to June 30, 2022 will be required in advance of the second year of funding.) Are we not submitting a 2 year budget already?**

No, applicants will submit a budget for the first year only.

- 6. On page 9 of the RFP it states: "6. Page limitations: a. The Project Narrative (comprised of the Proposal Abstract, Statement of Need, Project Description, Collaborative Process, MOU, and Evaluation Plan) is limited to 14 pages. Any additional Project Narrative pages will not be reviewed or considered. On Page 13 it states that the MOU does not count towards the 14 page limit. Directive is confusing: Question: is the MOU part of the 14 page limit?"**

The MOU is not counted in the 14 page limit.

7. **According to the RFP, page 15, Submission Checklist – there are 7 fatal criteria listed: Statement of Intent to Apply, Duns #, SAM Verification, Project Abstract, Line Item Budget, Budget Narrative, Position Descriptions. Question: Are these the only fatal criteria or are there more throughout the RFP? If so, what are they?**

The 8 fatal criteria listed on page 15 are the only fatal criteria for this RFP.

8. **Reference page: 10, Section 3. Project Description d. Include letters from each collaborative partner, indicating their participation in this project. Will we need to get separate collaborative partner letters for partners who are on the project MOU?**

There may be collaborative partners with whom you have not entered into an MOU that will still play a role in the project, even in terms of community support. Letters describing their role would be appropriate. A separate letter of support would not be required for collaborative partners that have entered into an MOU with defined roles.

9. **Do we need to get new letters of support if we have current ones that were written within 90 days?**

Letters of support written in the previous 90 days are acceptable.

10. **Reference page: 11, Section 5. MOU a. As part of the project proposal at least one MOU submission is required to demonstrate meaningful collaboration with the partnering organizations serving those victim/survivors representative of the selected service population. Question: Do we need to get a new MOU in place if we have a current one that was written within 90 days?**

MOUs written within the previous 90 days are acceptable.

11. **Please clarify the page limit for the Evaluation Plan. On page 9, in the Project Narrative Format and Technical Requirements section, at 6. Page Limitations, the Evaluation Plan is limited to 1 page. On page 11, at 6. Evaluation Plan, there is a 3 page limit specified. Please clarify which page limit is correct.**

The evaluation plan, including the table is limited to 3 pages.

12. **Can STOP-VS funds be used to contract with therapists to offer therapy and to lead support groups for sexual assault victims? If so, is there a set per hour rate that has to be used? Also, can funds be used to pay a per hour rate to the contracted therapists to take the ACT Training?**

STOP victim services funds can be used to contract with therapists to offer therapy and lead support groups for sexual assault victims. There is no required hourly rate. Funds can be used to pay contracted therapists to take the ACT training.

13. In the re-issued RFP the budget appears to still reflect a start date of 7-1-2020 even though the start date will likely be in September or October. Should a full one year budget with a start date of 7-1-2020 be submitted, or should the budget be submitted to reflect a shorter time period for year one?

Please see the answer to question 4 above.